

**ADMINISTRATIVE - INTERNAL USE ONLY**

10 May 1983

MEMORANDUM FOR: Executive Assistant  
Office of Personnel

FROM:

[Redacted]  
C/HRPS

SUBJECT: Weekly Activities Report

1. Completed the initial project to model the Agency impact of various proposals to change the Federal Retirement Program. The model is set up to provide maximum, mid-level, and minimum impacts of a number of retirement proposals. The model has a number of assumptions built into it, and HRPS has requested a review by [Redacted] to ensure that the model assumptions conform to those previously made in other material.

*IV.c*

2. Drafted an OP request to the Comptroller to increase the FY 85 OP resources in the Standard Support Requirements (SSR) budgetary submission. Unfortunately, when our requirements were massaged by a DDA committee charged with preparing this supplementary budgetary package, the OP derived resources were reduced by 25%.

*III.a.*

3. Prepared a number of FY 83 Strength/FTE models for DDS&T offices. The previous OSO modeling efforts were converted to a monthly format, and modified at their request. Several models, demonstrating the impact of various EOD levels and ceiling limitations, were produced for FBIS. These models are being retained in our computer for later updates and modification.

4. The FTE and strength projections through FY 83 were updated for the Agency and directorates, incorporating the actual gains and losses experienced through the bi-weekly period ending 28 April 1983. This update incorporated the significant reduction in DDS&T net-outflow (and corresponding EOD levels). The update reflected the continuing reduction in the Agency's predicted FTE overrun, which has gradually dropped from a high of 35 to 10 on the current report. Copies of the revisions are being sent to the Directorate Personnel Officers, C/SPD, and O/Comp.

*II.b.*

5. Continued projects designed to:

- a. Develop an OC EOD model through calendar year 1983.
- b. Evaluate the overall CF requirements for FY 84.
- c. Determine the cause of anomalies in past attrition patterns.
- d. Review manpower trends of FY 83 through the mid-year HRMIS report.
- e. Provide MS age projections through FY 87.
- f. Begin modeling FY 84 Agency recruitment needs.
- g. Review the overall impact of recent FY 83 DDS&T manpower and FTE reductions.

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